

Caltrans State-Wide Small Business Council Meeting Record

July 19th, 2024, 8:30 a.m. – 12:00 p.m.

- Hybrid, in person at 111 Grand Ave., Oakland, CA, and virtual via WebEx
- Next Meeting: September 19th and 20th, 2024, hybrid at Headquarters in Sacramento, at 1120 N. St, and via WebEx.

Action Items

- SBC members will review the results of the ad hoc Taskforce and provide comments to the Council Coordinator; results and comments to be addressed at the September SBC Executive Committee Meeting.
- OCR will investigate how to move forward on Action Item #1 from July 28, 2023.

Welcome and Council Member Roll Call – David DeLuz, Office of Civil Rights Deputy Director

- Meeting Start Time: 8:31 a.m.
 - Quorum achieved – 24 of 31 council members present.
- There was a global Microsoft Windows systems crash (due to CrowdStrike) which was noted as potentially causing issues for Small Business Council attendees and presenters.
- Deputy District 4 Director Dina El-Tawansy was thanked for hosting the Small Business Council meeting.
- Derek Smith, a new primary council member, was welcomed. Smith represents the CA African American Chamber of Commerce.

Agenda Review and Meeting Record Approval

- Julian Canete motioned to approve the May 17th, 2024, meeting record with all necessary corrections. Zeke Patten seconded.
 - Motion passed.

Highlights from the Director's Office – Tony Tavares, Director

- This July marks the 60th anniversary of the Civil Rights Act.
 - Provided the basis for state-level equity policies and practices, which have resulted in meaningful change.
 - Jay King was recently awarded the Presidential Lifetime Achievement Award for his advocacy and leadership.
 - Jay King represents the California Black Chamber of Commerce and has been the Chair of the African American Ad Hoc Committee.
- Small Business Symposium
 - Last month, Caltrans partnered with the CA Governor's Office of Business and Economic Development (Go-BIZ), the CA State Transportation

Agency (CalSTA) and the Government Operations Agency (GovOps) to host the first-ever Small Business Symposium.

- There were over 500 attendees.
- There is a recording of the meeting on CalSTA's YouTube channel:
 - <https://www.youtube.com/watch?v=6GXlwybLAlk>
- SB 150 Roundtable
 - Senate Bill 150 requires project labor agreements (PLA) and community benefits for federal infrastructure projects over \$35 million.
 - There was a roundtable event, put together by senators Lola Smallwood-Cuevas, Lena Gonzalez and María Elena Durazo.
 - Caltrans is working on several initiatives, including:
 - Developing a concept for Local Hire and Targeted Workforce that aims to create contractual obligations for employment of disadvantaged groups on specific projects.
 - Expanding the federal On-the-Job Training (OJT) Program to increase apprentice opportunities on projects.
 - Implementing a \$50 million Workforce Training and Funding Initiative under the High Roads to Construction Careers program, aiming for implementation in early FY 2024-25.
- Disparity Study and Council Concerns
 - Director Tavares received a letter from councilmember Fred Jordan regarding the Department of General Services' (DGS) Target Area Contract Preference Act and the efforts that Caltrans can implement to contract with black DBE firms.
 - Caltrans agrees that additional outreach to black-owned, disadvantaged businesses is needed.
 - Caltrans is working with district small business offices to increase outreach and education and will continue to work with other state agencies to help these small businesses apply and qualify for Caltrans programs.
 - Director Tavares encouraged Fred and anyone else who has ideas to continue engaging with Caltrans.
- Safety
 - July has seen prolonged and record-breaking temperatures, which have created public safety risks.
 - The heat has also exacerbated California's fire season.
 - Caltrans has been removing overgrown vegetation to reduce wildfire risk and create fuel breaks and our partners CHP, CalFire, and regional and local agencies, are working to keep the public safe during any events, such as the Basin fire in Fresno County and Thompson Fire in Butte County.
 - Sometimes Caltrans must implement road closures due to wildfires. If you are uncertain if it is safe to travel, we encourage you to check road conditions on Caltrans QuickMap.

- <https://quickmap.dot.ca.gov/>
 - In emergencies, Caltrans needs assistance from contractors.
 - As a reminder, if you have not, please sign up for the Emergency Contractor Registry at <https://ecr.dot.ca.gov/>
- Caltrans Staff Awards
 - Every June, the California Transportation Foundation (CTF) honors people who have made significant and valuable contributions in transportation.
 - Mina Pezeshpour, Caltrans supervising bridge engineer/office chief for Bridge Design South.
 - Senior Transportation Engineer Kevin Murdock from District 5.
 - Belinda Hon, supervising transportation engineer and Chief of Innovative Design and Delivery in HQ.
 - Marlon Flournoy, chief of the Division of Transportation Planning at Headquarters.
- Comments and Questions:
 - What are Caltrans' plans and projection for Project Labor Agreements (PLA)? (Abd "AJ" Jahshan).
 - There will be opportunities made available once the plans are finalized. (David DeLuz).
 - Debbie Hunsaker and Danny Garza expressed interest in participating on a Small Business Taskforce related to SB 150 and PLAs in the future, if possible.

FHWA Update – Michael Caliendo, Civil Rights Program Manager

- Fiscal Year 2024 funding/August Redistribution
 - Currently tracking the remaining annual apportionment funding to prepare for August redistribution at the end of the federal fiscal year (September 30).
 - CA's share of the additional obligation authority for the fiscal year is estimated to be \$587 million (total Obligation Authority to be redistributed is estimated to be \$8.7 billion).
 - FHWA continues to work with Caltrans, MPOs, and local agencies to position the State to fully obligate its share of annual and August Redistribution obligation authority.
- BIL Grant Awards
 - Since Congress enacted BIL, there have been over 30 Notice of Funding Opportunities (NOFOs) issued and over 2,200 FHWA discretionary grants awarded for an approximate total of \$20 billion nationwide.
 - Last month, U.S. Transportation Secretary Pete Buttigieg announced \$1.8 billion in awards from the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program for 148 projects across the country, including 4 projects in CA.
 - On June 18, FHWA announced grant awards for projects that will improve transportation and reduce roadway fatalities and serious injuries on Federal

- and Tribal lands, including 3 grants in CA from the Tribal Transportation Program Safety Fund programs.
- The Bridge Improvement Program (BIP) grant awards for Large Projects were announced on July 17 – no awards for CA this round (previously awarded \$400 million for Golden Gate Bridge seismic project).
 - Notices of Funding Opportunity (NOFO)
 - On July 3, U.S. Transportation Secretary Pete Buttigieg announced a NOFO for the third round of the Department's Reconnecting Communities Pilot (RCP) Program, making more than \$600 million available for both capital construction and community planning grants.
 - **Deadline:** September 30, 2024
 - Applicants can find information on the Reconnecting Communities Pilot Program NOFO, Frequently Asked Questions, and other helpful resources here:
 - <https://www.transportation.gov/reconnecting>
 - On June 25, FHWA announced the availability of at least \$196 million for FY2023 Culvert Aquatic Organism Passage (AOP) grants. This program awards grants for the replacement, removal, and repair of culverts or weirs that meaningfully improve or restore fish passage.
 - **Deadline:** September 23, 2024
 - Learn more about the Culvert AOP Grants:
 - https://www.fhwa.dot.gov/engineering/hydraulics/culverthyd/aquatic/culvertaop_grants.cfm
 - FHWA is taking applications for its [Wildlife Crossings Pilot Program \(WCPP\)](#), a competitive grant program with the goal of reducing Wildlife Vehicle Collisions (WVCs), while improving habitat connectivity for terrestrial and aquatic species.
 - **Deadline:** September 4, 2024
 - https://highways.dot.gov/federal-lands/wildlife-crossings/WCPP_FY24-26_NOFO_Final.pdf

Disparity Study – Sameer Bawa, Managing Director

- Currently conducting Round 2 of the availability survey process.
 - 22 contractors were interviewed.
- The disparity study is on track in terms of timeline.
 - Will be delivered by the end of October 2024.
- Comments and Questions:
 - In CA, we cannot calculate race in jobs. How can you do that in State contracting? (Zeke Patten).
 - CA prohibits race in operations including State-funded contracts and procurements. When Caltrans awards work, it cannot use preference in race and gender if that work is wholly state funded. However, Prop 209 does not apply to procurements that include

federal funding. We will have analyses specific to US DOT procurements and that will provide a great deal of information. (Sameer Bawa).

- There are many firms in the bay area that are not DBEs, but they are People of Color (POC) and women. It's good to include those that are not in the Caltrans program. (Fred Jordan).
 - The disparity study itself examines outcomes for POC and women-owned businesses regardless of certification status, or whether they are working with Caltrans or any other organization. When a state does not use race or gender-based measures, the participation of POC or women drops dramatically. In areas where we are looking at disparities of availability, disparities are larger than when there are no measures in place. (Sameer Bawa).
- How are Local Assistance dollars being measured? As part of the basis for future grants? (Bruce Giron).
 - There is monitoring on how they are doing in assisting Caltrans in meeting its triannual goal setting. If we are in District 7, and our capital program is coding a certain percent, we would expect other agencies would be doing similar work and achieving similar goals. Projects over \$5 million come to our office to be evaluated. Our Certification Branch reviews the goal set by the local agency. (David DeLuz).
- In your study, you stated that you interviewed 22 contractors. Are those entities that work with Caltrans now? Can we have a list? (Rebecca Llewellyn).
 - When we conduct interviews, it is with a broad set of information: POC-owned, women-owned, white-owned, subcontractors and prime, etc. We do not rely on Caltrans certification lists. We use various factors and make sure we are appropriately representing different groups in our interviews. It is entirely anonymous. (Sameer Bawa).
- Zeke Patten motioned for there to be an asterisk added to the disparity study numbers indicating that Prop 209 affects the numbers.
 - There is an introductory chapter addressing Prop 209 and its impact at the start of every disparity study. (David DeLuz).
 - Prop 209 has an impact on outcomes for POC and women-owned business on state funded work. There is always a discussion on Prop 209 as part of the disparity study. That's just background information. Every disparity study since 2005 has included discussion on Prop 209. (Sameer Bawa).
 - The disparity study is a research document and adding an asterisk to data undermines the basis of the study. (David DeLuz).

- Have other states addressed this issue? Could we relay the request to FHWA? (Jesus Vargas).
- [The last disparity study is on the Caltrans website](#). I encourage you all to look at it. It is not silent on Prop 209. There are limitations to what Caltrans can do. (Bonny Nyaga).
 - <https://dot.ca.gov/-/media/dot-media/programs/civil-rights/documents/disparity-study/caltrans-disparity-study-2021-final-report.pdf>
- Disparity studies are independent of the body who is conducting it. Prop 209 has impacted all data. Can we put a motion on the floor to address how to work with national data sets to see the nationwide impact of Prop 209, and separate that impact as an adjunct report? Can we see the impact over the last decade as a result of Prop 209? (Shari Tavafrashti).
 - An alternate motion is okay. Caltrans does not set policy. Minor B is one example of how Caltrans prioritized small business. It is important not to undercut our current methodology. (David DeLuz).
 - Prop 209 messed up. It needs to be corrected. It needs to be clear where the Council stands. (Stephan McGlover).
 - Caltrans has the option to add an asterisk or not, just as the publisher has the option to accept or reject the asterisk. (Eddy Lau).
- Please restate the motion. (David DeLuz).
 - Motion to add an asterisk to be placed on the results of the disparity study as a result of Prop 209. (Zeke Patten).
 - Seconded by Fred Jordan.
 - Motion carried.
- I motion for there to be a separate study on the impact of Prop 209, looking at the national impact. (Shari Tavafrashti).
 - Seconded by Bruce Giron.
 - Motion carried.

District Small Business Update – District 4 Small Business

- Welcome – Dina El-Tawansy
 - District 4 has had a very long history of supporting SB utilization.
 - D4 continues to meet and exceed target SB utilization.

- Thank you to the D4 Small Business Council members who are also a part of the Statewide Council.
 - The D4 Small Business Program Team have put together a video:
 - https://youtu.be/hl3cvo0oTrc?si=fcWmobAFGCDD_Lv3
 - Introductions of D4 Small Business Program Staff:
 - Cheryl Chambers, District Deputy Director of External Affairs
 - Ayanna Nobles, Branch Chief
 - Deneen Ogbeide, District Small Business Liaison
 - Juan Ledezma, Analyst
- Comments and Questions:
 - We've identified how to look at data by NAICS code. We have also identified the SBs getting work in District 4 and how often they are awarded work. However, we are having problems getting insurance. Financial assistance and/or insurance for SBs. If there is a way to work with us to make sure SBs that are starting out can participate... I would appreciate any assistance. (Shari Tavafrashti).
 - We have been in communication with the Small Business Administration. They have earned growth programs. They will provide webinars on bonding and insurance. (Ayanna Nobles).
 - District 4 is the #1 district in Caltrans. Every meeting we need to look at what D4 does. 50% SB. That's doing it. (Fred Jordan).

Legislative Report – Danny Yost, Assistant Deputy Director of Legislative Affairs

- AB 3186 – Petrie-Norris
 - Subject: prevailing wage and access to certain records.
 - This bill mandates owners and developers on public works projects and certain development projects to provide specified records upon request to the Division of Labor Standards Enforcement, Taft-Hartley trust funds, and joint labor-management committees. Non-compliance with these requirements will result in penalties.
 - This bill was amended May 20, 2024 to change the verbiage from contractor/subcontractor to owner/developer.
- AB 2439 – Quirk-Silva
 - Subject: Public works, prevailing wages, and access to records.
 - This bill requires owners, developers, or their agents receiving public funds for public works projects to provide specified public works records, including bid documents, inspection logs, and funding documentation, upon written request from a joint labor-management committee, a Taft-Hartley trust fund, or a specified tax-exempt organization.
 - This bill has died.
- AB 2290 – Friedman D
 - Subject: Transportation, Class III bikeways, bicycle facilities

- This bill would prohibit, on and after January 1, 2026, the commission from adding a project that creates a Class III bikeway or adds a specific road marking used to inform road users that bicyclists might occupy the travel lane to the program of projects, unless the bikeway or road marking is on a highway with a design speed limit of 25 miles per hour or less or the project will implement improvements to reduce the design speed limit to 25 miles per hour or less.
 - This bill was amended June 13, 2024.
- SB 934 – Gonzalez D
 - Subject: Zero-emission freight infrastructure, interagency coordination, reporting.
 - This would require Transportation Agency to prepare a state freight plan every 5 years to govern the immediate and long-range planning activities and capital investments of the state with respect to the movement of freight.
 - This bill was amended on June 19, 2024.
- SB 960 – Wiener D
 - Subject: builds on complete streets policy.
 - The bill would require the DOT to incorporate complete streets elements into projects funded by the SHOPP, as specified.
 - This bill was amended July 3, 2024.
- SB 1325 – Durazo D
 - Subject: Public contracts, best value procurement, goods.
 - Would authorize public entities to utilize the best value procurement method to purchase goods with a base value of \$250,000 or more if certain criteria are met.
- SB 1340 – Durazo D
 - Subject: Public contracts, best value procurement, goods.
 - Would authorize public entities to utilize the best value procurement method to purchase goods with a base value of \$250,000 or more if certain criteria are met.
- Comments and Questions:
 - As chair of a committee for the American Society of Civil Engineers, we review state bills. I appreciate what you shared and will report to our committee in August. (Shari Tavafrashti).

Caltrans State Partner Reports Department of General Services (DGS) – Angela Shell

- Upcoming Acquisition Branch Opportunities
 - NFPA compliant extractors and dryers, Electric Fleet Vehicles, zero emission transit buses, community-based outreach and education services.
- Upcoming events (24 events, 17 In-person, 7 virtual)
 - Thursday, August 8, 2024

- Pathways to Procurement, Sacramento Public Agency Consortium (SacPac)
 - The ABCs of Environmentally Preferable Purchasing for SB/DVBEs, OSDS SB/DVBE Training Series
 - Wednesday, August 14, 2024
 - 20th Annual Procurement & Resource Fair, Caltrans
 - Wednesday, August 21, 2024
 - 45th Annual Statewide Convention, California Hispanic Chamber of Commerce
 - OSDS Updates
 - Certification
 - Count of Certified Firms: as of 07/08/2024
 - 19,127 SBs of which 16,053 SB(Micro), 4,590 SBPW, 1994 DVBE (all numbers include duals/triple certification)
 - OSDS continues to diligently work on processing requests for certification. Up to 725 cert files are up for reverification.
 - If a firm submitted an application and needs the file expedited for an upcoming bid due date with the state or a reciprocity partner, please follow the expedite request process at: [File Certification Expedite Request for Businesses](#).
 - <https://www.dgs.ca.gov/en/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/File-Certification-Expedite-Request-for-Businesses>
 - For any other certification questions please contact OSDShelp@dgs.ca.gov.
 - As of July 5, 2024, 665 certified DBEs applied for and received new SB certification.
 - Small Business/DVBE Compliance
 - 17 program abuse cases are currently under evaluation.
 - 42 compliance reviews are currently under evaluation.
 - 2 DVBE substitution requests from state departments are being processed.
 - SB/DVBE Training
 - DGS Strategic Goal to launch an in-depth SB/DVBE Training on navigating the state bidding and contracting process is currently offering four courses. The next target for the year 2024 is to implement a training cohort of eight courses with certificates of completion.
 - <https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/SB-DVBE-Training-Unit>
- Statewide Supplier Diversity Program (SSDP) Update
 - Disparity Study
 - The disparity study kick-off meeting was held on July 8th. The project plan is the contractor's first deliverable and is on target to be completed by July 26th. The contract completion date has been

amended to December 31, 2025. The disparity study will evaluate state funded contracts and procurements at a statewide level.

- Voluntary Diversity Data
 - The total number of businesses with diversity data submitted as of July 15th is 11,695 with 193 new submissions within the last 15 days. The number is showing a steady increase on a bi-monthly basis. The total number of suppliers having their diversity data submitted is 228 and the bidder's is 11,467. Also, the total number of approved certified businesses giving their diversity information is 7009.
 - DGS is working on an update to contract specific Ethnicity, Race, Gender and Sexual Orientation reporting to allow for a more streamlined process for businesses to identify ownership one time and it can be connected to their certification and/or registration in CalProcure.
- Comments and Questions:
 - For outreach, what are the metrics for success? Are we tracking the cost of these events? (Shari Tavafrashti).
 - DGS is working on an outreach and tracking system that will allow us to do that. When we talk to a business, we will put them in a system and track if they have submitted a bid, took a training, or got a contract. (Angela Shell).

Caltrans State Partner Reports Governor's Office of Business and Economic Development (GO-Biz) - Chris Earl, Assistant Deputy Director

- Office of the Small Business Advocate
 - Open Request for Proposal (RFP) for technical assistance program.
 - Bring in new providers that provide SB services.
 - 10 organizations were granted through this program.
 - Deadline August 12.
 - https://calosba.ca.gov/wp-content/uploads/TAP-2024-2025_Program-Announcement_Final.pdf
- Regarding insurance/bonding work, we do fund these types of providers... connect us and we can see if there's a match there.
- State Small Business Credit Initiative (SSBCI) technical assistance program is a good resource from our office.
- Drought agriculture program closes on July 29.
 - <https://cadroughtfloodrelief.com/drought/>

Caltrans State Partner Reports – High-Speed Rail, Shonda Hornbeck

- Contracts and Procurements
 - Right of Way (ROW) Environmental Property Management Compliance Services
 - For Residential, Commercial and Agricultural Properties.

- **Proposals Due Date:** 7/26/2024 @ 11:00am PDT
 - **Notice of Proposed Award:** 7/26/2024
 - **Proposed Agreement Start Date:** 8/01/2024
 - Rolling Owner-Controlled Insurance Program Services
 - For general and excess liability insurance. In addition, the Authority intends to establish a Builder's Risk/Property insurance program to insure its projects and assets. This insurance program excludes the on-going work related to Construction Package 1 (CP 1), Construction Package 2-3 (CP 2-3), and Construction Package 4 (CP 4).
 - **Proposals Due Date:** 8/14/2024 @ 11:00AM PDT
 - **Notice of Proposed Award:** 8/30/2024
 - **Proposed Agreement Start Date:** 9/01/2024
 - Right-of-Way Clearance and Demolition services
 - Also for asbestos/lead abatement services, and Storm Water Pollution Prevention Plan and Water Pollution Control Program services. The services shall be performed at 5355 N. Golden State Blvd., Fresno, CA 93722.
 - **Invitation For Bid Due Date:** 7/31/2024 @ 11:00AM PDT
 - **Proposed Start Date:** 8/01/2024
 - Fire Systems Maintenance & Repair Services
 - Invitation For Bids (IFB) to perform inspections, service tests, equipment certifications, installations, equipment replacements, and related reporting for the Fire Systems Maintenance and Repair Services at Authority properties
 - **Invitation For Bid Due Date:** 07/26/2024 11:00AM PDT
 - **Proposed Start Date:** 8/01/2024
 - Request for Proposals for Financial and Commercial Advisory Services
 - The California High-Speed Rail Authority (Authority) has issued a Request for Proposals (RFP) from qualified firms (Proposers) to provide financial and commercial advisory services.
 - **Proposals Due Date:** 9/27/2024 by 3:00PM PDT
- Upcoming Events
 - Authority Annual SB Diversity & Resource Fair, October 23rd
 - In-person at the UC Merced Campus
 - Morning to afternoon
- Get Connected with HSR:
 - <https://hsr.ca.gov/business-opportunities/small-business-program/get-connected/>
- Small Business Advocate:
 - SBprogram@hsr.ca.gov
- Comments and Questions:
 - What is the value of these larger contracts with relation to microbusiness goals? (Shari Tavafrashti).

- HSR is outside of the FHWA, FTA, and FAA. There are separate goals and HSR is flexible in how those goals are applied. (Shonda Hornbeck).

Break

- Break Start: 10:59 a.m.
- Break End: 11:05 a.m.

Local Assistance Committee Reports – Debbie Hunsaker, Chair

- The first Local Assistance Committee Meeting had over 40 attendees.
- There was a wonderful presentation on STIP and SB 1 funding by Teresa McWilliam and Ashraf Habbak. Extremely useful information.
- Discussed invoice processing, submitting allocation requests to Caltrans, and STIP funding. Other ways to get funding were addressed.
- The Committee has goals it hopes to address in the future with learning more about allocations.

Professional Services Committee Reports – Raewyn Butcher, Vice Chair

- Thank you to David Prizmich and David DeLuz. The Committee now has in writing that you cannot add anyone to an RFP.
- Discussed stated PRS and personal request forms.
- There were questions on acquisitions. Small firms and DBEs have been acquired. There is no information on where to go with acquisitions on SB and DBE firms and how that relates to current contracts.
- Eddy Lau's subcommittee met for an hour and discussed working with businesses. Fred Jordan was on this subcommittee as well.
 - The subcommittee discussed unbundling. The Committee hopes for a resolution on this.
 - David Prizmich questioned what side standard there should be.
 - Can we get an updated presentation on the Look Ahead Reports? Why are some contracts 22% and some 27%? How are these goals set?
- The Bench Program was discussed with D11.

Commodities Committee Reports – Zeke Patten, Chair

- There were Caltrans staff from Districts 1, 6, 11, and 12 present.
- There was no quorum of committee members.
- Still interested in Maintenance and Equipment staff attending the Commodities Committee.
- Filled out a PIP form to request numbers from the Maintenance and Equipment Division's numbers under \$10,000.
- The SBC Action Item Log was reviewed.

- Only 1 pertained to Commodities. “Create a training on how to search commodities reports by districts.” The Committee would like to see this action item completed.
- Flat Iron is doing a presentation through Metro. It showed how Primes select SBs.

Construction Committee Reports – Debbie Hunsaker, Chair

- An hour may not be enough time for this Committee to meet; will address the length of the meeting in the future.
- 20-35 attendees were present with 5 committee members.
- Forming a subcommittee to address prompt pay. Working on a problem statement with Lindsey Woolsey and Anna Silva. Hope to present this by the September SBC meeting.
- Member outreach was discussed.
 - Would like a list of DSBLs and their contact information.
- Would like a list of contractors to invite to the Construction Committee.
- Would also like an accomplishment's list.
- Discussed insurance and the possibility of bringing back OSEP or ESIP. When you have equipment worth \$80,000 that is no longer usable, how do SBs replace the equipment quickly and work on jobs?
- Would like a presentation from Caltrans that ties into the clean air standards.
- Comments and Questions:
 - If Design could include complete striping plans and accurate measurements, that would save a lot of change orders that are happening now. Also there needs to be a way to address prompt pay issues. (Rebecca Llwellyn).
 - Changes in specs for equipment and availability of that equipment is a big issue. Caltrans staff are working continually to address the issue of prompt pay. (David DeLuz).

African American DBE Participation Ad Hoc Committee – David DeLuz, Office of Civil Rights Deputy Director

- Appointed Chair Rich Wallace was not in attendance for the Committee Meeting, so David DeLuz provided the report.
- The lack of ability to track what progress on the state side undercuts participation on all contracting work.
- Discussion about assembling an annual, one year report, and identifying DBEs that are working as SBs.
- Derek Smith stated the work he is getting is mostly director's orders and emergency contracts—no DBE work.
 - Last year African Americans were awarded \$60 million. Smith's work alone would've added 10% to that total.
 - The data collection is all volunteer.

- Working to identify general contractors, heavy civil firms, those that are certified and those that are uncertified.
- Have launched outreach services contracts.
- Working with DSBLs to identify firms that might be underutilized or have no relationship with the State, but have the ability to work for the State.

Action Item Log Review

- The Commodities Committee addressed wanting an update on how to search commodities by district (Action Item #1 from July 28, 2023). Caltrans DSBLs should be able to help. Caltrans OCR can coordinate with them and figure out how to best provide this. (David DeLuz).

Office of Civil Rights Reports – David DeLuz, Office of Civil Rights Deputy Director

- Aisha Copeland was unavailable to present due to the CrowdStrike outage. David DeLuz provided a brief overview of the data and the presentation was shared with the SBC.
- Caltrans is on track to achieve our state contract goals and federal goals.
- The DBE goal is 22.2%. Caltrans is currently at 22.66%.
- A billion dollars have been federalized. \$666 million was awarded to DBEs.
 - The total DBE Commitment is 22.91%.
 - CMGC contracts are at 17.54%.
- Caltrans has initiated fewer numbers of contracts.
- For state-funded contracts:
 - SB/micro, we have exceeded 30%
 - 2.7% on DVBE with a goal of 3%
- The top SB district's participation:
 - D11 participation is 67.6% or \$79,479,903
 - D10 participation is 51.8% or \$28,670,286
 - D4 participation is 40.9% or \$91,807,658
- The top DVBE district's participation is:
 - D10 participation is 4.6% or \$2,538,804
 - D12 participation is 3.9% or \$1,714,081
 - D6 participation is 3.8% or \$3,009,507
- 9 out of every 10 dollars for Minor Bs go to small or micro businesses.

SBC Topic: Ad Hoc Taskforce Results

- Due to time constraints, this item was skipped. The SBC agreed to review the Taskforce Results and report any questions or feedback to the Council Coordinator. These results and comments will be reviewed in the SBC Executive Committee Meeting to be addressed then.

New Business

- None.

Public Comment

- None.

Meeting Adjourned

- Meeting adjourned at 12:04 p.m.

Closing Remarks/Next Meeting – David DeLuz

- September 19th and 20th, 2024.
 - Hybrid via WebEx and in-person at Headquarters in Sacramento, CA.

Council Members – Roll Call

- Raewyn Butcher, BuildOUT California
- Julian Canete, California Hispanic Chambers of Commerce
- Derek Carroll, Elite Service-Disabled Veteran Owned Business Network (Elite SDVOB Network)
- Arvin Chaudhary, American Council of Engineering Companies - CA
- Lee Cunningham, Women Construction Owners and Executives, CA Chapter
- Karen Rollandi, Women Construction Owners and Executives, CA Chapter
- Bruce Giron, National Association of Minority Contractors, NorCal Chapter
- Venessa Gleich, American Indian Chamber of Commerce of CA
- Danny Garza, La Raza de Roundtable
- Sarah Harris, Black Business Association
- Richard Hernandez, San Bernardino Chamber of Commerce
- Debbie Hunsaker, Fresno Chamber of Commerce
- Johnathan Hou, Asian Business Community Development
- Fred Jordan, San Francisco African American Chamber of Commerce
- Eddy Lau, Asian American Architects and Engineers
- Albert Leung, Asian American Architects and Engineers, SoCal
- Dr. Cassandra Little, Fresno Metro Black Chamber of Commerce
- Rebecca Llewellyn, Women Construction Owners and Executives, USA
- Stephan McGlover, CA Community Connection Corporation
- Shaila Rao Mistry, National Association of Women Business Owners, CA
- Karen Nelson, CA Asian Pacific Chamber of Commerce
- Zeke Patten, Black Business Association
- Jesus Vargas, Conference of Minority Transportation Officials, NorCal
- Lisa Vela, San Joaquin County Hispanic Chamber of Commerce
- Audrey Zagazeta, WTS International, San Francisco