

Caltrans Statewide Small Business Council – Meeting Record

Conducted via WebEx, Office of Civil Rights, 1823 14th Street, Sacramento, CA 95811

September 17, 2021, 8:30 a.m. to 12:00 p.m.

Meeting called to order at 8:30 a.m. by David DeLuz, Chair and Deputy Director of Office of Civil Rights.			
	Who is responsible/ presented	Date Completed / By When	Status
Action Items from November 2020 meeting			
Action Item #5: Provide further clarification on a) who sets Professional Services goals for Caltrans projects, and b) whether there are separate goals for Construction and Professional Services.	OCR and DPAC	11/19/21	ASSIGNED: OCR met with FHWA at the end of July to discuss past methodology proposed. FHWA determined it was not tailored enough and offered good suggestions to do so. OCR will continue to define goal setting methodology per FHWA suggestions. Update during the November meeting.
Action Items from March 2021 meeting			
Action Item #5: Research development of a Coalition Strategy Work Group (ad hoc committee) to be brought forth as a motion to approve by the Council.	OCR & SBC	11/19/21	ASSIGNED: Mr. King and Mr. Varma provided an update to this topic area. Refer to the meeting record, page 10. Update during the November meeting.
Action Items from May 2021 meeting			
Action Item #3: Develop a public awareness campaign to emphasize the importance of contractors voluntarily submitting their data for state funded Minor B contracts.	OCR & Council	11/19/21	ASSIGNED: Awaiting an updated DGS form due to be completed by the end of this year. The revised form will be used to update Caltrans ADM 3023, which captures ethnicity, race and gender. While the ADM 3023 is being updated, work on the public awareness campaign will continue in partnership with the Fresno Metro Black Chamber of Commerce. The public awareness campaign will first focus on raising awareness of the need to submit the information on the soon to be released newly revised form. Update during the November meeting.
Action Item #8: Provide Council members with the PowerPoint presentation presented by Dr. Matthew Ajiake during the May meeting.	Dr. Matthew Ajiake	9/16/21	COMPLETED: The PDF of Dr. Ajiake's PowerPoint presentation was sent to Council members via email on the date to the left of this entry.

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Action Items from July 2021 meeting			
Action Item #3: Provide data on the Supportive Services program results.	OCR	11/19/21	ASSIGNED: Chair DeLuz noted over the last year, the Supportive Services program was not implemented. However, OCR anticipates receiving bids before the end of this year and being fully operational by late spring. The last contracts for DBE Supportive Services with Mira Costa and Humboldt State University ended in FY 18/19. Those contracts are currently under legal review. Update during the November meeting.
Action Item #4: Provide an update on the DGS Emergency Registry projected to launch in September.	DGS	9/17/21	COMPLETED: The portal will only include businesses that provide goods and services from predetermined emergency categories. Estimated launch date is September/October 2021. State department buyers can access and search this pool of suppliers. Refer to the DGS report provided and sent to Council members via email on 9/24/21.
Action Item #5: Provide Council members with a review of revisions to SB/DVBE policies per recently passed legislation.	DGS Danetta Jackson	9/17/21	COMPLETED: DGS has revised SB and DVBE regulations as per recently passed legislation. Public comment period will be held in October/November at which time DGS will be seeking stakeholders' feedback. Refer to the DGS report provided and sent to Council members via email on 9/24/21 for links to the proposed regulation revisions.
Action Item #6: Provide Council members with further information on outreach efforts to register truckers in the DGS Emergency Registry to help with fire debris removal.	DGS Danetta Jackson	9/17/21	COMPLETED: The last targeted recruitment effort to minority business organizations was held between January and March 2021. Refer to the DGS report sent to Council members via email on 9/24/21 for details on that effort. Currently, DGS is partnering with CalRecycle to put together a Debris Removal Master Service Agreement for

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			solicitation. Further outreach efforts by the DGS team will be focused on diverse business recruitment for debris removal, trucking/ hauling, and will include certification workshops.
Action Item #8: Research the possibility of a Lookahead report for commodities.	OCR and DPAC	11/19/21	ASSIGNED: Per David Prizmich, DPAC will send OCR a quarterly report of top 100 commodities purchased beginning with the period 7/1 to 9/30. It will be a retrospective analysis to identify trends and prospective data to see what Caltrans is purchasing. Quarterly reports can be posted on both the OCR and DPAC websites. Update during the November meeting.
Action Item #9: Provide clarification on how the Division of Equipment (DOE) prequalifies products.	OCR and DOE	11/19/21	ASSIGNED: Update during the November meeting.
Action Items from September 2021 meeting			
Action Item #1: Provide the link to Clean California grants.	OCR	9/27/21	COMPLETED: Link and other related information to Clean California grant was sent to Council members via email on the date to the left of this entry.
Action Item #2: Provide the link to the Caltrans Contractor Interest Registry (aka Emergency Contract registry).	OCR	9/27/21	COMPLETED: Link to the Caltrans Contractor Interest Registry sent to Council members via email on the date to the left of this entry.
Action Item #3: Provide the link to the "Paving Your Road to Success with Caltrans" training program.	OCR	9/27/21	COMPLETED: Link to the training program, Paving Your Road to Success with Caltrans, sent to Council members via email on the date to the left of this entry.
Action Item #4: Provide the report presented by Danetta Jackson, DGS, to Council members.	OCR	9/24/21	COMPLETED: The report provided by Ms. Jackson was sent to Council members via email on the date to the left of this entry.
Action Item #5: Provide the PDF copy of the DBE Goal and Methodology for 2022 PowerPoint presentation provided by Deputy Director David	OCR	9/29/21	COMPLETED: The PDF of the presentation provided by Mr. DeLuz during the full Council meeting on 9/17/21 was sent to Council

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DeLuz and link to the further information about the Disparity Study to Council members.			members via email on the date to the left of this entry.
Action Item #6: Provide information about CalAsian's technical assistance program to Council members.	CalAsian and OCR	10/11/21	COMPLETED: Information provided by CalAsian was sent to Council members via email on the date to the left of this entry.
Action Item #7: Research which state DOTs have combined goals for A&E and construction.	OCR	11/19/21	ASSIGNED: The request was put out to AASHTO (American Association of State Highway and Transportation Officials) this October; Mr. DeLuz is awaiting response from other states. Update during the November meeting.
Action Item #8 (Chat): Provide link to the OCR reports posted online.	OCR	9/29/21	COMPLETED: The link the OCR reports posted online was sent to Council members via email on the date to the left of this entry.

Welcome and Roll Call – Council Chair, David DeLuz opened the meeting at 8:30 a.m.

Opening Remarks; Review of the Agenda; Meeting Record Approval, – Chair DeLuz

- Mr. DeLuz introduced Michelle Lopez-Hardie, the new Office Chief overseeing the Data Analysis, Supportive Services, and Outreach Branches (DASSO). He also acknowledged the work of former DASSO Office Chief, Keith Herron, who recently retired.
- Agenda review – Mr. DeLuz briefly reviewed the agenda; no changes proposed.
- Action Item Log – Refer to pages 1-4 of this meeting record for the most current status of the Action Item Log.
- Approval, July 16, 2021 meeting record – Motion to approve the meeting record for July 16, 2021 by Council Member Debbie Hunsaker; seconded by Council Member Dr. Mathew Ajiake. No further discussion; the motion passes with all ayes; the meeting record of July 16, 2021 is approved.

A. OCR Reports – Marjani Rollins, OCR provided highlights of the reports sent to members.

Comments/discussion:

1. The reports provide a breakdown of the divisions – Construction; Local Assistance; Division of Procurements and Contracts; and Design/Build.
2. Mr. DeLuz pointed out the adjustments made as of June 1 have resulted in an increase of over half of one percent to total percent of funds to presumptive groups. He is confident there will be a positive impact towards overall goal.
3. Council Member Matthew Ajiake stated he was confident in the new leadership, which he believes will bring about changes and better numbers.
4. Mr. DeLuz noted we are seeing the results of all the actions OCR has been taking and the strategies employed. All will help, especially the renewed interest and energy to increase presumptive group participation.

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5. Ms. Rollins added the new DBE Supportive Services program is being resumed; more updates will be provided in the coming months.

B. Director's Office Update – Toks Omishakin, Director

1. Mr. Omishakin greeted everyone and thanked them for their investment in the Council and the people of California. He added it is clear we have a lot of work to do, but he trusted Mr. DeLuz and his team would get us where we need to be.
2. Our participation numbers for African American and Hispanic firms is still lagging, but Caltrans is committed to getting the work done.
3. Caltrans currently has nearly \$20 billion in action through new and continuing projects.
4. Our work is continuously viewed through the lens of three foundational principles: climate action; equity; and safety. Unfortunately for the latter, we saw an uptick in speeding and a record number of fatalities in 2020.
5. Clean California [link to be sent to Council members] – Governor Newsom is credited with the idea behind this new initiative, which launched in May. Clean California is taking things to another level far beyond cleaning things up.
 - a. \$1.1 billion designated to be spent over the next three years, which is triple what had been spent in the past for similar efforts.
 - b. 3,000 miles of bags or roughly 18,000 truckloads of litter will be picked up because of this initiative.
 - c. Many of our District Directors have been hiring staff to implement the initiative statewide.
 - d. About one third of the funds will go directly to local government through a grant program – The second of two public workshops is scheduled for October 7 to explain how to apply for the grants. Mr. Omishakin also encouraged nonprofit organizations to be notified to access these grants. Grants will be announced in December with awards distributed in March.
6. Climate challenges – Mr. Omishakin encouraged all SB and MB to register to do emergency work for Caltrans. The challenge is significant due to all the fires and flooding events, especially with winter approaching. The results of fire, such as mud slides, are just some of the major challenges Caltrans is facing. Clean up and emergency related work will be plentiful.
7. Disparity Study – Mr. Omishakin was pleased to see that an hour has been set aside to discuss the study. Caltrans proposal to FHWA will soon be submitted which features a new increased overall goal. He has already begun meeting to develop strategies to achieve the increased goal. Based on current numbers we are behind, but he believes we can achieve the current overall goal with the Council's help. We need to get businesses' attention: it is a new day and they need to be part of the process.

Discussion:

1. Council Member Fred Jordan believes the Disparity Study count is flawed – Mr. Omishakin hears Mr. Jordan's concerns; Caltrans is focused on examining concerns such as this, as well as the potentially falling short of the increased goal. His team knows it is important to look at firms already existing and how to improve the overall situation.

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2. Council Member Pete Varma – With so much funding coming from the federal government, perhaps we should reach for a higher goal, such as 30%; he believes it is possible to meet and exceed the new goal. Mr. Omishakin – We are projecting a 5% increase in the overall DBE goal. What is being proposed nearly doubles the current goal, which is quantum leap. He suggested there will be a bit of “crawling” to get to the proposed increased goal.
3. Council Member Matthew Ajiake – There is a need for stakeholder involvement; he believes a disconnect has not allowed for a meeting of the minds. There needs to be a relationship between this body and firms; we have an opportunity to engage stakeholders of all kinds to get us to the stars. Emergency work is the low hanging fruit to get firms to engage in Caltrans work. What efforts are being made to do this?
4. Mr. Omishakin – There have been efforts to develop relationships with primes. Mr. DeLuz and the District 10 team have been working to get firms involved. District 4 has a Mentor Protégé program. We need to get the word out to bring SBs into the mix. Regarding low hanging fruit – yes, emergency work is a good opportunity for smaller contractors to get involved with Caltrans work.
5. Mr. DeLuz - Some of the things OCR has been doing this year:
 - a. Encouraging firms to register for emergency work, which is a good way to get involved with Caltrans on a smaller scale.
 - b. Since June 1 of this year, all Minor B contracts under \$343,000 are SB only. OCR has been strongly encouraging DBEs to dual register as SBs with DGS; this should now be a standard practice.
 - c. SB goal pilot program – Pilot projects in Districts 4, 7, 8, and 10 will test district-related project goal setting for SBs; intent is to increase SB utilization in A&E and construction. Implementation of the pilots is projected for the second quarter of 2022.
 - d. Expansion of the Mentor Protégé program – Currently, the Mentor Protégé program has only been operating in District 4; OCR and the other districts are discussing how to develop and promote this program in other districts, as well.
 - e. Advancing the timeline on pre-bid conferences – Frequently, teams are already put together by the time pre-bid meetings are held. OCR is looking to move the timeline to give firms a chance to become a member of a team.
 - f. Opt-In – A little known option found on the Caltrans website which allows contractors to be considered for subcontractor or supplier bids without ordering a plan set from the Caltrans plans desk. Prime contractors looking for suppliers will see the information provided when they search for non-bidding plans holders on the Caltrans website. This is a user friendly program that walks vendors through the process of getting involved.
 - g. Working on a strategy to unbundle contracts in a way that provides more reasonable opportunities for smaller businesses to win contracts with Caltrans.

These are some of the ways OCR has been employing to close the gap with firms that have tried to work with Caltrans, but have not had a chance to do so.
6. Mr. Omishakin requested Mr. DeLuz share progress of these ongoing efforts with the Council.
7. Mr. King stated this is a lot of important information; he would like to feature these efforts in his Chamber's newsletter.

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C. District Small Business Update Reports – Featuring District 10's special presentation followed by Q&A.

District 10 Director, Dennis Agar led the presentation assisted by Bob Adams, District 10 Small Business Liaison.

1. Mr. Agar opened by thanking the Council, business partners, especially OCR for their partnership to improve participation in state and federal contracting, A&E and construction.
2. Paving Your Road to Success – Online training program begun in August; able to reach a wider audience through the internet – participants can register across the state. Mr. Agar recognized Bob Adams, District 10 SB Liaison, and Bill Lavelle, who oversees the SB Unit, for all their efforts in assisting SBs through activities like this training program. OCR will send the link to this program to members.

No further questions for the District 10 team; no further questions regarding the District SB Update reports.

D. FHWA Update – Vincent Mammano

1. Goal setting – The DBE Program is not allowed to set contract goals that will achieve percentages higher than the set overall goal. If the goal is 17.6%, Caltrans is not allowed to set a contract goal of 25%. Caltrans cannot direct to achieve a goal that is higher than the current overall goal. At this point, Caltrans is legally not allowed to set goals to 30%. The proposed overall goal of 22.2% is very aggressive; this is not an aspirational goal – it is the goal. If Caltrans increases the goal as based on the Disparity Study, it must set targets to meet that increased goal. In the best of circumstances, achieving a higher goal would be done naturally, but for now it is based on Race Conscious (RC) for all presumptive groups.
2. Infrastructure Investment and Jobs Act (IIJA) – Requested budget of \$3.5 trillion; the FAST Act expires on September 30; IIJA includes Transportation Authority funding within it. Possible \$550 billion in new funding in addition to the normal infrastructure package. The new FAST Act is incorporated within the IIJA, which is why there is much support for it. The new funding will have a five-year authorization, an increase of 20% to the Highway Trust Fund, and discretionary funding. These projections will change contingent on the budget approved for IIJA.
3. California will be receiving \$402 million in redistribution funds, which is more than what twenty states receive in a year.
4. Western Association of State Highway Transportation Officials (WASHTO) – There has been much discussion on equity, diversity, and inclusion, for which California has been playing a leading role. Mr. Omishakin has been sought after for guidance and advice on what Caltrans has been doing.
5. Mr. Mammano noted when he first began attending Council meetings, the goal was 2%, and now it is at 17.6%. This is testimony to Caltrans constant effort to do even better.
6. Council Member Zeke Patten asked if California is doing better than other states – Mr. Mammano responded the target Caltrans has set is one of the highest in the country. While California is not better than any other state, its overall goal is higher than any other state's.
7. Mr. King stated the fact that goals have to be set indicates what is wrong with the nation – Mr. Mammano responded we are trying to get to the place where we don't need a goal. He feels the direction the DBE Program has gone towards over the past ten years has been positive.

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8. Dr. Ajjake – In regards to the IIJA, what is the likelihood that the equity portions will be like California's? Mr. Mammano stated everything he has seen lines up with what California has been doing. As for the application of a filter of equity on all a department's activities, no other state has been applying it to the extent that California has.

E. DGS Update – Danetta Jackson

1. Refer to the report Ms. Jackson will be sending Ms. Ching for further details and important links.
2. Emergency Registry – Communication about the new registry will be sent out next week to all DGS certified businesses; included will be information about the launch of the registry and contact mailbox.
3. Debris removal, trucking and hauling – A notice went out in January 2021 initially; since then, outreach has continued. DGS is partnering with CalRecycle to address debris removal; it hopes to partner with Caltrans in the future.
4. Policy package – Currently under review; it will be updated regularly; applies implementation of new policies across all state agencies.
5. Mr. DeLuz remarked he is looking forward to the launch of the Emergency Registry; he is always open to further opportunities to partner.

F. Disparity Study 2021 – Chair DeLuz; the PDF of the PowerPoint presentation will be sent to members after the meeting.

1. The main intent of this presentation was to make sure all members understand what the Disparity Study is about and the important role it plays in determination of overall goal.
2. The Disparity Study was completed in June by BCC; it is available for review on the OCR website.
3. It examined five years of Caltrans contracting, approximately \$18.6 billion worth of federal and state contracts.
4. Prop 209 – California is prohibited from applying race to contracts that are state funded; state funded contracts must be Race Neutral (RN). In the absence of DBE goals, all presumptive groups show substantial disparity.
5. Caltrans use of federal DBE goals is specifically designed to increase participation of groups and encourages subcontracting with those groups.
6. Goal setting process – Please refer to this particular slide for further details.
7. How to attain the goal – Maximizing participation through race and gender-neutral measures to encourage the participation of all SB, especially DBE. The presentation illustrated the difference between the application and non-application of goals for the various presumptive groups. OCR is working very hard to find other means to increase participation. Mr. DeLuz added better enforcement of prompt payment will be possible through the implementation of the B2GNow software program.

Discussion:

1. Mr. Jordan expressed concerns about BBC's outreach effort; felt the African American vendor community was grossly undercounted. In addition, he has not seen anyone in San Francisco from the Study – Mr. DeLuz recognizes there is a significant disparity among African American and Hispanic firms; OCR wants to do everything it can to make sure this is addressed. The Disparity Study proposed an overall goal of 22.2% which takes into account the historical barriers that African American and other groups have encountered in regards to business capacity and untapped potential capacity.

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In regard to the comment of not having seen anyone from BBC in San Francisco: District 4 staff have worked with Mr. Jordan's organization, the San Francisco Black Chamber of Commerce, on efforts and activities during the pandemic. We are still working on opportunities to engage not only the African American community, but to venture where we have not gone before.

Mr. DeLuz urged Mr. Jordan to keep bringing those firms to us just as was done recently. Caltrans wants to work in real time to identify opportunities for all firms, especially African American and Hispanic firms. The new goal is a great starting point, but it will take commitment from all members to bring firms to us to work with and policies to consider and possibly incorporate into our efforts.

2. Council Member (Alternate) Tracy Stanhoff pointed out every group needs help. Her organization, the American Indian Chamber of Commerce, California, has put much effort into increasing participation in the Native American community. She commended Mr. DeLuz for what OCR is doing. Ms. Stanhoff also mentioned exploring sole source opportunities to get firms ready to work on contracts.
3. Mr. DeLuz agrees every group on the list has significant disparities. He was pointing out African American and Hispanic contractors because they are consistently and significantly under-utilized. The intent is to make all firms seaworthy so they can rise with the tides.
4. Mr. Varma asked for more insight on the SB preference set aside for federal contracts – Mr. DeLuz prefaced his statement by saying any strategy to promote SBs will require FHWA approval.
 - a. Regarding approval of a SB set aside program: OCR is considering a set of work types and/or dollar standard to potentially declare those criteria as SB-only and would allow DBE/SB (as defined by the Small Business Administration) for contracts. DBEs would automatically qualify, but SBs would need to follow federal criteria to certify they meet SB requirements. Any participation of a DBE in this set aside program would count towards the overall DBE goal, but as RN participation. Participation of any other SB that is not a DBE would not count as part of the DBE goal attainment.
 - b. Mr. DeLuz has been consulting with the Ohio and Hawaii DOTs over the last month. The process of researching can be considered as an additional strategy towards DBE goal attainment.
 - c. The set aside program would be a way to explore the concern that larger firms would take away from smaller DBEs.
 - d. OCR is having initial conversations to amend the SB plan, but as noted FHWA approval would be required.
 - e. Mr. Mammano added he will be working with Caltrans on this; there are restrictions to be considered regarding SB federal criteria. FHWA will not break or go around rules, but sometimes there are other ways within the rules and regulations to accomplish things.
 - f. Mr. DeLuz emphasized he is willing to try anything that is legal, moral, and effective to move the needle; all we can do is ask and put our best foot forward.

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5. Dr. Ajiake thanked Mr. DeLuz for what he is doing, and the diligence shown in the Disparity Study and expressed appreciation for Mr. DeLuz's focus. The Council is willing to work with OCR on this. He added building capacity within the various communities will move the needle.
6. Council Member Paul Guerrero would be willing and happy to work with OCR on SB policy.

G. Prequalification Program – Large group discussion between the Council Members and Chair DeLuz

1. Mr. DeLuz stated OCR staff is working with IT to take the current Contractor Interest Registry (aka emergency contractor registry) to convert it to a voluntary contractor registry. In consideration of this being a registry project, OCR is proposing to change the name to "Contractor Registry" which will encourage more targeted interaction with firms.
2. Caltrans IT – working with IT to mirror what is already in place; considering two main options: enhancing the current website or creating a whole new one.
3. Staff is drawing up a draft of what operational decisions need to be made.
4. Update on this strategy during the November meeting.

H. Coalition Strategy – Council Members Jay King and Pete Varma

1. Mr. King opened by saying although he and Mr. Varma have not held a large group meeting yet with Council members, the two of them have been meeting frequently. They felt a large group meeting was premature, since many key members were not fully committed to the process. They want to remain transparent from beginning to end, and believe it will take full involvement from the Council and Caltrans to see the possibilities of a coalition. They are also committed to finding a pilot project to implement this approach.
2. Mr. Varma stated it is important to collaborate and work together. Construction requires diverse teams. As we move forward, collectively we can win and increase participation and increase the pool of DBEs and SBs. Equity and inclusion are being used by everyone these days; he and Mr. King want to engage the Council to access programs and the abundance of funding coming from the federal government through IJJA. Funding will be coming to each state, but it will be up to the state to share this new funding with minority contractors. The Coalition Strategy will help us access this funding. Mr. Varma urged members to reach out to him and Mr. King to be a part of this effort.
3. The large group meeting is projected to be scheduled in mid-October.

I. Other Discussion

1. DBE Supportive Services Program – Council Member Lynn Chen asked if there will be training opportunities through this program – Mr. DeLuz responded the new contracts should be fully operational in June 2022. In the meantime, there are always opportunities to work directly with Small Business Development Centers and Chambers that offer SB-tailored technical assistance programs related to contracts and procurement. CalAsian, a SBC member organization is a SBA hub serving three states.
2. Council Member Maye Saephanh representing CalAsian added her agency has a technical assistance program available she can share further information about. CalAsian is always looking to connect with districts and other opportunities to partner.

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CalAsian serves all minority SBs. Mr. DeLuz mentioned he and Pat Fong Kushida, the Executive Director of CalAsian, have been in conversation to develop further partnering opportunities.

3. Mr. Jordan noted his chamber also has a technical assistance program. In regards to the Supportive Services program, he recommended contracting a regular professional services contractor rather than putting out a bid.
4. Mr. DeLuz commented OCR has been researching to find the right kind of contractor to deliver supportive services at the right price. When community colleges are engaged, a huge portion is taken out for administrative services. He and the staff have been developing a public information session to enhance outreach efforts so that prospective vendors have a clear understanding of the scope of work expected.
5. Mr. Jordan requested a survey of which states have combined goals for A&E and construction.

J. New Business - Carole Ching reviewed the Action Items from this meeting; no other new business was brought forth by the members.

K. Public Comment – Facilitated by Chair DeLuz

1. Ali Altaha – Agrees with Mr. Jordan; Mr. Altaha voiced his opinions in regards to how professional services is being replaced by fronts and pass-throughs at a high rate.
2. Ms. Chen thanked people like her son who are helping refugees.

L. Closing Remarks

Mr. DeLuz thanked everyone for taking the time to participate. The November meeting will be via WebEx, however, it is hoped the January meeting will be in person. Committee reports will be sent out with the meeting record to review.

Meeting Adjourned at 11:43 a.m.

Next Meeting: November 18 & 19, 2021; more information regarding the November meetings will be shared in October.

DOCUMENTS distributed previous to the meeting via email:

- Meeting agenda.
- Draft of meeting record for July 16, 2021.
- OCR Reports: Executive Management Dashboard; Commitment at Award, Construction; Commitment at Award, DPAC; District Monthly Contract Award; Monthly Contract Award.
- Districts 1 to 12, SB Update Reports.

PRESENT – Roll Call

Council Members:

1. Ajjake, Dr. Matthew, San Francisco Bay Area Small Business Council

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2. Ruth Bley, Women Construction Owners and Executives, USA
3. Carroll, Derek, Elite Service Disabled Veteran Owned Business Network (SDVOB)
4. Chaudhary, Arvin, American Council of Engineering Companies, California
5. Chen, Lynn, California Chinese American Construction Professionals Association
6. Cunningham, Lee, Women Construction Owners and Executives, California Chapter
7. Garza, Danny, Alternate, La Raza Roundtable de California
8. Guerrero, Paul, La Raza Roundtable de California
9. Herron, Kaya, Alternate, Fresno Metro Black Chamber of Commerce
10. Hou, Johnathan, Asian Business Community Development
11. Hunsaker, Debbie, Fresno Chamber of Commerce
12. Jordan, Frederick, San Francisco Black Chamber of Commerce
13. King, Jay, California Black Chamber of Commerce
14. Kinsey, Sam, Alternate, California Black Chamber of Commerce
15. Lau, Eddy, Asian American Architects and Engineers, San Francisco Chapter
16. Mota, Adolfo, Alternate, Society of Hispanic Professional Engineers, Los Angeles
17. Orso-Delgado, Pedro, American Public Works Association, San Diego
18. Patten, Jr., Ezekiel, Black Business Association, Los Angeles
19. Saephanh, Maye, California Asian Chamber of Commerce
20. Stanhoff, Tracy, Alternate, American Indian Chamber of Commerce, California
21. Varma, Pete, National Association of Minority Contractors, Northern California
22. Vela, Lisa, San Joaquin County Hispanic Chamber of Commerce

Caltrans Staff

- | | |
|--|----------------------------------|
| 1. Omishakin, Toks, Director | 9. Anup, Giri, Caltrans |
| 2. Keever, Mike, Chief Deputy Director | 10. Azima, Cindy, District 9 |
| 3. DeLuz, David, Deputy Director, Office of Civil Rights | 11. Barros, Cathrina, OCR |
| 4. Abi-Racheed, Nabeela, Caltrans | 12. Biro, Jessica, District 5 |
| 5. Acero, Gabriel, District 11 | 13. Blount, Denella, District 11 |
| 6. Adams, Bob, District 10 | 14. Bragado, Edwin, OCR |
| 7. Agar, Dennis, District 10 | 15. Casey, Bill, District 4 |
| 8. Aguirre, Alex, District 11 | 16. Ching, Carole, OCR |
| | 17. Chasten, Gerald, OCR |

Caltrans Statewide Small Business Council – Meeting Record

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September 17, 2021, 8:30 a.m. to 12:00 p.m.

18. Copeland, Aisha, OCR
19. Dermody, Ryan, District 9
20. Doan, Hau, Local Assistance
21. Doyle, Chloe, District 6
22. Gandy, Stacie, District 3
23. Gongora, Michelle, District 11
24. Goudeau, Annette, Caltrans
25. Guirardo, Rebecca, District 8
26. Himes, Amanda, Administration
27. Hopkins, Ramon, Construction
28. Ibarra, Maria, District 11
29. Klemencic, Jessica, District 9
30. Lam, Dee, Local Assistance
31. Lavelle, Bill, District 10
32. Long, Wenyi, Local Assistance
33. Lopez-Hardie, Michelle, OCR
34. MacDonald, Jason, District 12
35. Maloney, Pat, Construction
36. Mather, Eric, District 10
37. Mathis, Maecel, District 11
38. Miller, Gregory, DPAC
39. Morgan, Aaron, District 1
40. Morris, Esther, DPAC
41. Nobles, Ayanna, District 4
42. Prizmich, David, Division of Procurement and Contracts
43. Raptis, Maria, District 7
44. Rodriguez, Blanca, District 7
45. Rollins, Marjani, OCR
46. Samuelson, Mark, Local Assistance
47. Scott, Michelle, District 7
48. Silva, Anna, Construction
49. Silva, Patricia, District 2
50. Singh, Sanjay, OCR
51. Smith, Leland, OCR
52. Spence, Robynn, District 3
53. Townsend, Everett, District 11
54. Tritt, Ray, Construction
55. Tuttle, Norman, OCR
56. Vargas, Mirley, District 12
57. Von Tersch, Erin, OCR
58. Watts-Jefferson, Sabrina, OCR
59. Whitfield, Jocelyn, District 8
60. Williams, Curtis, OCR
61. Williams, Marquis, District 12

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Guests

1. Altaha, Ali
2. Galarza, Miguel
3. Lelo-Butcher, Raewyn, Ghirardelli Associates
4. Mammano, Vincent, FHWA
5. Jackson, Danetta, DGS
6. Pyle, Angel
7. Shevlin, Jessica, Sacramento Regional Transit District