

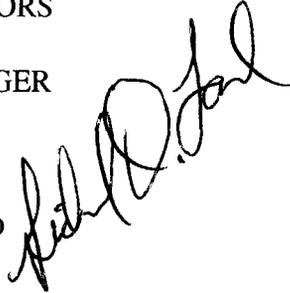
## Memorandum

*Flex your power!  
Be energy efficient!*

To: DEPUTY DIRECTORS  
DISTRICT DIRECTORS  
DIVISION CHIEFS  
PROGRAM MANAGER

Date: February 21, 2005

From: RICHARD D. LAND  
Chief Engineer



Subject: Metric to U.S. Customary (English) Units Transition Plan

This memo supersedes the Metric Reaffirmation Memo dated September 27, 2002. On July 7, 2004, the Director signed a Decision Document which committed the Department to using U.S. Customary Units (English Units) as its preferred system of weights and measures. In order to help accomplish this task a "Metric to U.S. Customary Units Transition Team" was created. The Transition Team has members from HQ Divisions as well as from the Districts/Regions. This memo releases the Metric to U.S. Customary Units Transition Plan created by the team. Refer to the Transition Plan for schedules, dates, charging practices, and other pertinent information related to this effort.

District Directors should initiate actions within their Districts to ensure a smooth transition that is consistent with the attached Transition Plan. Division Chiefs should ensure that all manuals, standard specifications, special provisions, and standard plans are converted per the schedule shown in the Transition Plan.

Updates will be issued as the transition progresses. The Metric web site has been updated to include the latest information related to this subject. Please reference the Frequently Asked Questions (FAQ) link at the following web site if you have questions:  
<http://www.dot.ca.gov/hq/oppd/metric/metricpg.htm> or contact John Rocanova, the Project Manager for this effort, at (916) 653-9506 (8-453-9506).

Attachments