

# Structure Construction Lead Compliance Memorandum

This attachment is intended to provide a sample memorandum that Structure Construction would send to an employee to inform them of the results of blood level testing if their blood lead levels tested at 10 micrograms/deciliter or above.

State of California  
DEPARTMENT OF TRANSPORTATION

California State Transportation Agency

## Memorandum

*Making Conservation  
a California Way of Life.*

To:

Date: Month Day, Year

File: Safety BLL/ZPP

From: DEPARTMENT OF TRANSPORTATION  
Division of Engineering Services  
Structure Construction

Subject: **RESULTS OF BLOOD LEAD LEVEL TESTING**

Your blood lead level (BLL) test resulted in a BLL of XX µg/dl. In accordance with the Structure Construction Lead Compliance Plan (LCP), this level warrants an advisory letter. While this level of lead in the blood does not imply immediate health risks, it is at the high end of the BLL in the general population.

Structure Construction's (SC) LCP is based on controls and procedures that will maintain an employee's BLL at or below 10 µg/dl and I am concerned that your initial testing is at our first trigger level.

The LCP requires you to retest within 6 months, however, please schedule yourself for another BLL test in 30 days. The half-life of lead is 30 days. If you have zero exposure for the next 30 days, I would expect your BLL to drop to X/2 µg/dl.

Continue with your assigned duties, however, pay strict attention to the provisions of the LCP, be aware of all sources of lead that you may be exposed to, at home as well as at work, and follow the basic hygiene practice of washing your hands and face before eating, drinking, or smoking.

We will review and discuss the results of this second sample. In the meanwhile if you have any questions please contact me at (xxx) xxx-xxxx.

***Name of SC Safety Liaison***

SC Safety Liaison  
Senior Bridge Engineer

cc: Bridge Construction Engineer,  
Area Construction Manager,  
SC Safety Liaison

"Provide a safe and reliable transportation network that serves all people and respects the environment"