

California Local HSIP Advisory Committee
Meeting Minutes
July 18, 2024 1:00pm – 3:30 pm Via Webex

Attendees: Robert Peterson, Richard Ke, Kelly Mar, Simrit Dhillon, Dennis Acuna, Colleen Vidinoff, Andrew, Mallory Atkinson, Rafael Cobian, Angel Araiza, Maria Bhatti, Michael Plotnik, Beshay Tadrous, Tom Mattson, Blosson Scott- Heim, Panos Kokkas, Shelly Quan, Samporn Boonsalat, Kyzen Nicolas

Item 1. Welcome

Item 2. Project Time Extension Request Updates:

HSIP criteria is to deliver the HSIP project within 3 years, and if not met then the local agency is put on a delay list and a penalty of not being able to apply for new HSIP funds. An extension of up to 2 years can be requested. If another extension is needed after the 5 years are completed, the local agency must present at a Local HSIP Advisory Committee meeting.

City of La Habra – Michael Plotnik

City of Manteca- Samporn Boonsalat

Detail of project’s status, challenges, and requested time extensions below.

Item 2a. La Habra

Project Update:

- Waiting for Caltrans to approve Environmental, Tribal, and other previous requirements that have been submitted.
- Waiting for the E-76

Committee Questions/Feedback:

- Robert asks for a timeline.
 - Michael Plotnik explains everything was submitted a month ago, and once they get the green light the project will be put up to bid, construction will start and finish withing a year.
- Mirna from District 12 mentions the city of La Habra has sent in the information of cultural studies for NEPA, however they have not received the Right Of Way (ROW) certificate and it’ll take about 6 months for the ROW process. Asks how long of an extension they are able to get.
 - Robert asks if there is Right of Way utilities, Michael clarifies it is within La Habra rights so they are waiting for the E-76. Robert mentions he will try to

accelerate the timeline to help speed things up. Robert asks for the current Con Milestone Date and Richard confirms it was the end of March. Richard clarifies the issue if NEPA and the ROW should not take long. Richard gives an extension for the E-76 to get approved by end of September. Robert clarifies the date Richard has set is for HSIP to make sure the milestone can be met and have a follow up for future project updates. Robert asks if they will apply for cycle 12. Michael shares they are not and want to clear the current projects.

Item 2b. City of Manteca

Project Update:

- HSIP-5242(036) Yosemite Ave Bike and Pedestrian Improvement Project
- Requesting for an extension and more money
- Enhance pedestrian and bicyclists safety along Yosemite Ave from Walnut Ave to Main St. by installing:
 - Class II bike lanes
 - Curb Ramps
 - Enhanced pedestrian crossings
 - Rapid Rectangular flashing beacons at Veach Ave/ Yosemite Ave intersection
- Timeline:
 - Grant Award: 12/20/2018
 - Creation of the Engineering Department 2019
 - First Extension 07/21/2022
 - Kyzen Joins City: 12/20/2021
 - Samporn joins City: 07/25/2022
 - Project End Date (PE Phase): 06/30/2024
 - RFQ Release Date Period: 06/22/2022 – 07/20/2022
 - RFQ Shortlist City Council Approval: 09/20/2022
 - Scope of Work Change Submission: 08/30/2023
 - Scope of Work Change Approval: 05/23/2024
 - Preliminary Environmental Study Submission: 04/18/2024
 - Preliminary Environmental Study Approval: 05/23/2024
 - RFP release date period: 06/03/2024 – 07/11/2024
 - City of Manteca Audit Report FY 2021-2022 Approved: 07/16/2024
 - RFP Design Proposals Received: only 1 (\$257,909)

Question: If approved of an extension, can they- design in house to save money and then transfer it to construction?

- Project Schedule:
 - Award Design Contract (Aug 2024) (tentative)
 - PS&E Preparation (Sept 2024 – March 2025)
 - Right of Way Certification (April 2025)
 - NEPA (April 2025)
 - Bid Set PS&E (May 2025)
 - Request for Authorization for Construction (May 2025)
 - Construction Phase (summer 2025)

Committee Questions/Feedback:

- Robert asks what the total project cost is. Samporn states the award is \$680,000 of HSIP Funds, there is not a fixed amount because there is no design but ball park of construction is 1 million. Robert clarifies that there is flexibility of transferring funds from design to construction. Samporn asks for additional funding for PE and try to take some aspects in house. Richard mentions they will discuss funding after and the BCR is 11, which is not very high and not favorable to add funds. However can possibly use the VRU rule for the project, once design is figured out there can be more discussion. Samporn clarifies if it is okay to do some design in house and some environmental components they will help. Richard asks if they need like \$50,000 more and Samporn agrees. Robert says it seems to be that the design does not seem too complex, and they have a good approach and clarifies that the project will be put out for bid and that won't be in house. Richard mentions the VRU funding is state and if they come in early in the next federal fiscal year they can be awarded more money before the current date of June. Samporn asks if they are able to get an extension of 6/30/2025 with the idea they are able to get it done sooner. Richard mentions if they need extra funding for construction it needs to be requested earlier than the CON Authorization request, so we are able to notify MPO to do FTIP amendment. Samporn responds that once design is almost complete, they will give the district rep the heads up, but usually wait for the bids to come in. Robert says maybe when they put plans together to run a rough estimate and if its significantly different, send in a cost change request.

Item 3. Committee Updates:

- Keep Shelly and Mallory as an Alternative for RTPA (TBD)
- Rural County Task Force, reach out to Aaron from Nevada County (TBD)
- Robert will be retiring at the end of 2024 and acknowledges Tom Mattson who has been there with him.
- Robert discusses Affordable Roundabouts. Roundabouts are a challenge to get funded. Can be better for Ped and Bike safety. The webinar was on May 29. 300 people attended. State of Washington was there due to the fact they have a program for the smaller roundabouts. City of San Diego is working with FHWA on roundabouts that can be installed in a couple days. City of Sacramento has not been on board with roundabouts, but there has been progress to look into such roundabouts. The webinar was recorded. The link was posted at local HSIP website and also at LTAP website. We want to see

more roundabouts in cycle 12 that increase ped and bike safety. The Webinar was successful and some agencies reached out to Vortex for more information. Small roundabouts can be \$100k to \$200k each and are durable.

Item 4. SS4A:

- FY 24 NOFO is open, planning and demonstration deadline is Aug 29th
- First batch of FY 24 grants announced, 5 recipients in CA, will get started after Aug 29 deadline. FY 22/23 recipients are well underway, executed grant agreement, and currently working on FY 23, there was a webinar held, doing outreach.

Committee Questions/Feedback:

- Robert asks if the first batch of contacts have been executed with the local agencies. Maria confirms they have been executed and agencies are working on action plans, construction projects, some are going through because they are more complicated. Robert shares LTAP is moving forward to put together funding to help local agencies as they are putting planning grants together, communication, and outreach. Confirming with Daniel to see how far they are. State side is also putting action plans together for the 12 districts. The goal is to increase collaboration.
- Colleen emphasizes, she loved the webinar and shared it with her agencies.

Item 5. Safety Project Delivery Status, OA Update, and HR3 and VRU obligations:

- **Funding Usage: \$103 million**

Federal Funds - \$32.2 million obligated

- HRRR Special Rule: \$17.6 million
- VRU Special Rule: Out of \$41 million statewide, local projects used \$10.7 million
- Some regular HSIP funds.

State Funding: \$71 million allocated within this Federal Fiscal Year

- **Delayed List:**
 - Cycle 12 eligibility, red flags must be resolved by Sept 30th
 - 45 projects are in delay list
 - 31 for Con, 14 for PE
 - District 7 has 17 projects
 - District 2 has 5 projects
 - District 4 has 4 projects
 - List sent to committee members.

Committee Questions/Feedback:

Robert says, Carson has come to the committee and need to follow up. Compton is on the Single Audit Report (SAR) non-compliance list - they cannot get new funding authorization until they are off the list. Norwalk cycle 8 project needs follow-up as well. Maria has a question about HRRR Special Rule funding, asking when the obligation can be completed as this is related to

August Distribution of Obligation Authority (OA). Richard mentioned it was already done around mid-June, but we had another project that had a de-obligation of \$57,150. We have identified which project will use this amount. Richard will send more info to Maria. Colleen asks a question about a project currently at the ROW phase and will get construction authorization. The project uses HRRR Special Rule funding. The project will get construction authorization by July 31st, what is the deadline for the E76 submittal. Richard mentions, for those projects without YS60 we will use State AC (Advanced Construction) to authorize. There is no issue from the local side by using State AC, and an email has been sent to the implementation staff about this. Robert mentioned State AC is used now, and we will have a list of projects for which AC will be converted when the YS60 is available in the new FFY.

Adjourn:

The meeting adjourned at 2:30pm.