



Concrete Task Group – Quarterly Meeting Minutes
May 23rd, 2019
1:00 PM – 2:00 PM
DOT Translab – OSM Room 514
Call-in: 866-676-8836; Participant Code: 6275887

Meeting Called By:	Concrete Task Group
Goal:	Obtain update of current work products
Invitees:	Keith Hoffman, Kuo-Wei Lee, Blair Anderson, Dulce Feldman, Diveyesh Vora, Jacquelyn Wong, Cortney VanHook, Hector Romero (For Kuo-Wei), Samir Ead (For Jacquelyn Wong)

ITEM	TIME	Lead	TOPIC	Desired Outcome
1	1:00 – 1:05	Keith H.	Introductions/Review Agenda	Member introductions and agreement on agenda
2	1:05 – 1:10	CIP STG	Pavement Smoothness	Review of signed scoping documents. Provide current status from each working group.
3	1:10 – 1:15	CIP STG	Limited Construction Windows	Review of signed scoping documents. Provide current status from each working group.
4	1:15 – 1:20	Precast STG	Precast Pavement – Phase II	Review of signed scoping documents. Provide current status from each working group.
5	1:20 – 1:25	M&QA STG	4x8 Cylinders	Review of signed scoping documents. Provide current status from each working group.
6	1:25 – 1:30	M&QA STG	Concrete Mix Design	Review of signed scoping documents. Provide current status from each working group.
7	1:30 – 1:35	M&QA STG	Recycled Crushed Concrete Aggregate	Review of signed scoping documents. Provide current status from each working group.
8	1:35 – 1:40	M&QA STG	CT 523 – Flexural Beam	Review of signed scoping documents. Provide current status from each working group.
9	1:40 – 1:45	CTG	Review of issues raised to TG for resolution	Review of any issues that have been brought to the TG level for review

10	1:45 – 1:50	CTG	Review of “Short” Scoping Document	Develop short scoping document for initial approval
11	1:50 – 1:55	CTG	Review of STG Bin Lists	Review bin list for any potential scoping documents
12	1:55 – 2:00	CTG	Roundtable / Review Action Items / Next Meeting	Review action items and close meeting

Meeting Minutes:

1. Introductions/Review Agenda
2. Pavement Smoothness
 - a. Currently there are jobs that are going out
 - b. List of projects are being collected by Dulce; trying to keep track of which jobs are getting the specs
 - c. Interim update to be upcoming in June
 - d. Need to determine which jobs which will actually have data by the end of this year. Jobs may have new specs but information may not be available yet
 - e. Dulce and Deborah to evaluate available projects and current status
3. Limited Construction Windows
 - a. Other states don’t do additional time, they just go by strength
 - b. Need status of first milestone
4. Precast Pavement – Phase II
 - a. Working group schedule to meet at the end of this month
 - b. Risk register has been developed
 - c. Will prioritize risk register items in upcoming meeting
5. 4x8 Cylinders
 - a. Items 1 – 3 have been completed
 - b. Expecting to make deadline of January of 2020
 - c. Currently working on training and guidance. Will most likely slip by one month to push it to the end of June 2019
 - d. Training and Guidance to include manual updates. ACI should cover training
6. Concrete Mix Design
 - a. No concerns about not meeting any of the current due date
 - b. Specification language has been added to section 90 that requires mix id’s
7. Recycled Crushed Concrete Aggregate
 - a. Issued a task order to Chico State for literature research comparing strength, economy, etc.
 - i. Should be completed within 3 months (Current task deadline)
 - b. Specifications will be coming by the end of the year on where to appropriately use
8. CT 523 – Flexural Beam
 - a. Keith will be sitting down with Dan to go through test methods that need to approving
 - b. See if CT 523 can get to a point where can get Dan’s approval by joint meeting with Keith and Dan (approximately 2 weeks)
9. Review of issues raised to TG for resolution
10. Review of STG Bin Lists
 - a. Type 1L is a bin list item that is pending information from research. Will be moved to a higher priority after receiving research information
 - b. Bin list with Type 1L listed as number 6 priority has been approved by the Executive Committee
 - c. Want to be able to have a detailed explanation for each bin list item in preparation for the EC meeting

- d. Precast tolerance will remain on bin list until STG has more capacity
- e. Maturity effort to be a joint effort between CIP and M&QA

11. Roundtable/Review Action Items/Next Meeting

Action Items

Item	Task	Owner	Due Date
1	STG chairs to evaluate current workload and upcoming bin list tasks to determine capacity	STG Chairs	6/13/19
2	Have conversation with Deborah and Dulce about concerns with smoothness schedule/discuss plan of action	TG Chair	6/7/19
3	Communicate through DME meetings, IA and QASI communications implementation of 4x8 cylinders	Keith	Ongoing
4	Confirm what is being collected for batch tickets (Mix ID's)	Keith	6/7/19

Action Items from 4/25/19

Item	Task	Owner	Due Date
1	Clarify which bin list is approved	Cortney	5/9/19
2	Touch base with M&QA RCA working group on industry side	Kirk	5/9/19

Concrete Task Group Meeting Attendance Log

Member	Role	TG Meeting Date																			
		9/12/2018	12/12/2018	1/24/2019	2/21/2019	3/13/2019	4/25/2019	5/23/2019	6/13/2019	TBD											
Keith Hoffman	CT Chair	✓	✓	x	✓	✓	x	✓													
Kuo-Wei Lee	CT Member	✓	✓	✓	✓	✓	✓	x													
Blair Anderson	CT Member	✓	✓	✓	✓	✓	✓	✓													
Kirk McDonald	Industry Lead	✓	✓	✓		✓	✓														
Mark Hill	Industry Member	✓	✓	✓		✓	✓														
Dulce Feldman	CIP CT Chair	✓	✓		x	✓		x													
Bruce Carter	CIP Ind. Lead	✓	✓			✓															
Divyesh Vora	Precast CT Chair	✓	✓		x	✓		✓													
Doug McLaughlin	Precast Ind. Lead	✓																			
Jacquelyn Wong	M&QA CT Chair	✓	✓		x	✓		x													
Nathan Forrest	M&QA Ind. Lead	✓	✓			✓															
Marcella Wiebke	PMPC Exec. Asst.	✓																			
Joe Holland	UCPRC	✓	x			✓															
Arshad Vali	Precast Ind. Lead		✓			✓															
Charles Stuart	CIP Ind. Member		✓			✓															
Deepak Maskey	EC Coordinator				✓	✓															
Hector Romero	For Kuo-Wei Lee							✓													
Samir Ead	For Jackie Wong							✓													

Key	
✓	Present
x	Absent
	Not Required