

Caltrans District 6 Environmental Generalist Outreach Q & A June 25, 2024

Question 1: What kind of documents are needed under the Safe Harbor Rate documents? Do we still have to send overhead rate calculation and other financial statements?

Answer Question 1:

- Form showing basic information requirements from consultants can be found at A&E External Website at <https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>
- IOAI Auditor can give the process upon approval.
- As applicable, Safe Harbor Rate Folders from DPAC (can be requested at any time) by emailing AE.Customer.Service@dot.ca.gov

Question 2: Is just one Prime Consultant selected?

Answer Question 2:

- Yes, for A&E on-call Contracts only one Prime Consultant is selected. That Prime will have a team of sub-consultants on their SOQ submittal.

Question 3: Can District 6 elaborate on the qualifications/requirements for Consultant Contract Manager?

Answer Question 3:

- Refer to the slide presented in Outreach presentation page 15, third bullet item.

Question 4: Can we bring in 1099 employee or W-2 employees?

Answer Question 4:

- 1099 employees may be included on the cost proposal on a separate tab, as the Prime Consultant's Indirect Cost Rate (ICR) may not apply to the 1099 employee.